

Witness Procedures

Section 1.011 of the Code provides that when the Code requires a person to sign a document, the document may be signed for the person by a witness, if the person required to sign cannot do so because of a physical disability or illiteracy.

When a witness signs on behalf of a voter, the person who cannot sign must affix the person's mark to the document, which the witness must attest. If the person cannot make a mark, then the witness must state that fact on the document.

The witness must state the printed name of the person who cannot sign on the document. The witness must also provide the witness's own signature to the document and must state the witness's printed name and residence address on the document. If the witness is an election officer, then the witness must state the witness's official title in lieu of the witness's residence address.

The witnessing procedure must be conducted in the presence of the person who cannot sign. This procedure cannot be used to sign a document outside of the presence of the person who is required to sign the document.